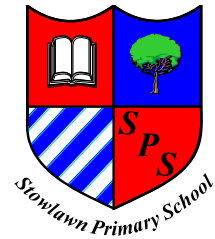




Stowlawn Primary School

Admissions Policy



Ethos Statement

Stowlawn Primary School has a strong positive ethos of care and community, with everyone working together to enhance the achievement of our children. We aim to have a fully inclusive environment where everyone is valued and every child is able to fulfil their potential.

1 Introduction

- 1.1** Our governing body applies the regulations on admissions fairly and equally to all those who wish to attend this school. The School Standards and Framework Act 1998 introduced a new framework for school admissions as of September 2000. This was later revised in the Education Act of 2002. Our Admissions policy conforms to the regulations that are set out in that Act and are further explained in the statutory School Admissions Code of Practice and the statutory Appeals Code of Practice. These were revised in January 2003 and came into force in September 2004. Wolverhampton Local Authority operates a co-ordinated Admission Scheme. The LAs within the West Midlands and beyond operate an inter-LA scheme for secondary admissions and an In-LA scheme for primary admissions.

3 How parents can apply for their child to be admitted to our school

- 3.1** Our school is a community school. The Admissions Authority for our school is therefore the LA, which publishes its entry regulations every year. Parents can receive a copy of these regulations directly from Wolverhampton City Council. Any applications for full-time school now have to go through the local authority.
- 3.2** The LA's annual admissions prospectus informs parents how to apply for a place at the school of their choice. Parents have a right to express their preference, but this does not, in itself, guarantee a place at that particular school. Application should be made on a form that can be obtained from the local Education Department, and should be returned by the date stipulated on that form. The school will notify parents of the decision as soon as all the applications have been considered.
- 3.3** In this area, children enter school at the start of the academic year in which they become five. There is one admission date per year, early in September (i.e. when the autumn term begins). Therefore, parents who would like their child to be admitted to this school during the year their child is five should ensure that they return the necessary application form to the Local Authority by the date stated.

4 Admission appeals

If parents wish to appeal against a decision to refuse entry, they can do so by applying to the LA. An independent panel considers all such appeals, and its decision is binding for all parties concerned.

5 The standard number

The 'standard number' or PAN (Published Admission Number) is the number of children the LA considers the school can accommodate. The standard number for our school is 30. We keep this number under review, and the governors will apply to change the number if circumstances change.

In 2015 the PAN for Reception aged children is 60. This is to accommodate a "bulge class" to deal with excessive numbers of children. This is a local and national issue for this year. In 2016 the PAN for Reception aged children will return to 30.

6 Sizes of classes for infants

We teach infant children (aged five to seven) in classes that have a maximum number of 30 children unless in exceptional circumstances we are made to exceed the admission number by the LA.

7 Nursery Admissions

The governing body admits children into the nursery class. In the event of over-subscription the governing body have chosen to adopt the same admissions criteria for admitting children into nursery as the LA use for admitting children into full-time primary school. (See latest LA admissions criteria)

8 Monitoring and review

This policy will be monitored by the governing body and reviewed regularly within our cycle of self-review or earlier in the light of any changed circumstances, either in our school or in the local area. The policy will always take due note of guidance provided by the local Admissions Forum.

Reviewed: 23rd June 2015